

## REQUEST FOR QUALIFICATIONS

### Professional Engineering/Monitoring Services for Hancock County Debris Removal Re: Tropical Storm Cristobal

HANCOCK COUNTY is requesting proposals from qualified firms and individuals for engineering services for monitoring the contractor removing debris in Hancock County related to debris from Tropical Storm Cristobal in Hancock County. The project may be funded at least partially through federal disaster funds.

Hancock County is requesting proposals for the provision of debris removal monitoring, contractor compliance, and construction oversight services, and all matters incidental thereto for the debris removal project. Proposers shall be willing, ready and able to promptly provide the services on timelines established by the County, which shall require mobilization within two days of award. Hancock County will only contract with a responsible contractor possessing the ability to perform successfully under the terms and conditions of this procurement, as determined by the Supervisors and/or its selection committee. The County's selection committee will consider technical issues as relates to the proposals received and the grant requirements and may obtain assistance with this review in its discretion. Responding firms or individuals should submit a statement of their qualification and experience, as well as that of all of their pertinent personnel. Proposals will be evaluated by a selection team on the basis of the following criteria and ranked by an assigned point system, being 20 points maximum per category: 1) Knowledge and experience providing services related to federal grant projects and compliance with public policy; 2) Technical competence of staff and principals (qualifications), record of past performance and ability to perform services required; 3) Personnel resources and assessment ability, and entity/individual financial and technical resources; 4) contractor integrity; and 5) knowledge of and familiarity of projects such as those needed for this project.

Firms will be evaluated and ranked using the above criteria. Hancock County reserves the right to negotiate compensation and terms for each of those services with the selected firm as being most qualified, with the amount of any and all costs being capped and with the County also utilizing relevant federal cost principles. In the instance negotiations with the highest-ranking qualified firm fail, Hancock County may negotiate with the second highest scoring responsive firm, and so forth. Hancock County reserves the right to reject any or all proposals and to waive any irregularities or formalities in the proposal process, and to reject any and all proposals. By submitting a proposal, the proposing entities or persons waive any right to seek damages related to their proposal and acknowledge the County's right to reject any or all proposal, or portions thereof. Hancock County further reserves the right to engage entities or firms for only some of the services listed above.

All proposals should be sealed and properly labeled "Professional Monitoring Proposals – Cristobal Debris Removal." The County is an equal opportunity employer and contractor, and specifically solicits with this proposal small and minority firms, women's business enterprises and labor surplus area firms to submit proposals. The County will further take additional further steps to assure that such minority businesses, women's business enterprises and labor surplus area firms are used when possible, including its right to utilize any of the methods outlined in 2 CFR Section 200.321. Any contract resulting from this request for proposals will contain contract provisions including those listed in Title 2 CFR Sections 200.318-316, or otherwise required by the federal funding guidelines. Proposers shall agree to be bound by those terms and to ensure grant and work compliance with the same.

Proposals shall be addressed and delivered to Eddie Favre, County Administrator, no later than 5:00

p.m. on June 12, 2020. Proposals may be mailed or hand-delivered to: Attention: Office of the County Administrator, 854-A Highway 90, Bay Saint Louis, MS 39520. Proposals may also be emailed to [eddie.favre@hancock.ms.us](mailto:eddie.favre@hancock.ms.us). Any emailed, mailed or hand-delivered proposal must actually be received by the County Administrator prior to the 5:00 p.m., June 12, 2020 deadline. The name and mailing address of the firm or individual submitting the proposal should appear on the face of the envelope. Please submit any questions you have concerning this matter via U.S. Mail, postage prepaid to Eddie Favre at 854-A Highway 90, Bay Saint Louis, MS 39520.

Request made pursuant to June 10, 2020 Order of Board of Supervisors.

/s/Scotty Adam, President

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